

## Communication Protocol

1. Please upload your presentation file as soon as possible. Please send the file to [r94941032@ntu.edu.tw](mailto:r94941032@ntu.edu.tw) and [phonons2010@ntu.edu.tw](mailto:phonons2010@ntu.edu.tw).
2. Create your personal Skype account. If you need helps, please see the [Instructions for SKYPE](#).

Phonons2010 Skype accounts are as follows:

PHONONS 2010 RoomA: used for presentation in the conference Session A

PHONONS 2010 RoomB: used for presentation in the conference Session B

PHONONS 2010 test: used for system testing and file upload.

3. After receiving your personal Skype account, please perform the connection test by calling the conference Skype account “PHONONS 2010 test” in the following periods before your talk (the Skype-to-Skype communication is totally for free):

18 April	14:00 – 18:00
19 April	14:00 – 18:00
20 April	14:00 – 18:00
21 April	10:00 – 12:00
22 April	14:00 – 18:00

When you call the conference account for system testing during the above periods, one of our staffs will assist the testing of the voice and video delivery. (The above periods are in Taiwan time zone. You can refer to the website <http://24timezones.com/>)

4. Presentation

Please make sure that you will be online on Skype before the session of your presentation. After the Q&A of previous presenter, we will show your presentation file in the conference room and call you on Skype. After the connection being constructed, the voices in two places will be delivered to each other, and you will also see the projected slides of your presentation via the webcam in the conference room. We do not need to see your image on Skype.

Please then start your presentation. Our staff will assist you to control the presentation computer. Please give him the instruction as you want to change the slides. The Q&A will still be held after the presentation. The presentation time and discussion time are still the same as those indicated before.

If you have encountered any problem, please contact our multimedia conference staff [r94941032@ntu.edu.tw](mailto:r94941032@ntu.edu.tw).